



CHECKLIST FOR MENTOR APPLICANTS

Before we can release you out to have fun with your mentees, you need to complete the following:

- .. Submit mentor **application**, including the Getting Acquainted page.
- .. Mentor **orientation** - Watch it online at <http://www.wer1net.net/Pr18trainingVideos.html>
- .. Personal **interview**. Call us to schedule this as soon as you've watched the orientation.
- .. Get **fingerprinted** at Juvenile Hall. Call us first to set up a time . Allow about 20 to 30 minutes. You'll need to bring your driver's license or another form of valid ID. Juvenile Hall is located at 2680 Radio Ln. (From downtown Redding, go south on Highway 273. Turn left on Breslauer, turn right as soon as you cross the railroad tracks, then take the next left onto Radio Lane. The Hall is less than a mile, on your left.
- .. Send a **digital picture** of your face to karen@reddingtransformation.com
- .. Watch the 3 preliminary **training videos**: Orientation, Insights from Probation, and 16 Laws of Mentoring, (each has two 15 minute segments), available online at <http://www.wer1net.net/Pr18trainingVideos.html>.

In order to drive your mentee, you'll need to give us a copy of 2 more things:

- .. your current **car insurance policy** showing a minimum of 100K/300K for bodily injury and uninsured motorist (necessary for driving minors).
- .. your **driver's license record** from the DMV. You'll need to go in person to the DMV office, 2135 Civic Center Drive , which is directly north of City Hall. (As you travel west on Cypress Ave., turn right at the stop light at City Hall onto Civic Center Dr. The DMV is the first building on your right.)
You will have to fill out a simple form (available online at www.dmv.ca.gov/forms/inf/inf1125.pdf). You'll be asking for a "Driver's License Record." The automated one is only \$5 and you will get a computer print out right there of your record, including "all accidents and abstracts that are reportable by law." Save your receipt if you'd like to be reimbursed.

Ongoing requirements:

- Monthly Training: Attend at least 6 a year; others can be viewed online
- Spend at least one hour each week with your mentee
- Complete and submit monthly reports



MENTOR APPLICATION

Please complete and send to
Redding Transformation
PO Box 990764
Redding CA 96099

Name (first, middle, last) _____

Home Phone: _____ Cell Phone: _____ Work Phone _____

Race _____ M or F Soc. Sec. # _____ Birthdate ___/___/___

Email address _____

Are you a US citizen? _____ If not, list country of citizenship _____

Physical address: _____

How long have you lived at your current address? _____

If fewer than two years, please list previous addresses: _____

Are you (circle one): Married Single Divorced Widowed

Age & gender of children: _____

Local church fellowship currently attending: _____

Driver's License #: _____ State: _____ Exp: _____ Class: _____

Employer: _____ Phone _____

Address: _____

Occupation: _____ Length of employment: _____

Have you ever been a mentor? _____ If so, where and for how long: _____

What other youth organization(s) are you currently involved in or have been in the past?

Have you ever been convicted of a crime? Yes _____ No _____ If yes, please list dates and charges of which you were convicted and any past or current legal issues.

Please briefly describe your most significant life-shaping experience(s):

References

Please list the name, title, mailing address, email and phone numbers of 3 people (one must be from an organization) who have known you for at least one year.

1. _____

2. _____

3. _____

Preferences

To help us match you with a youth in our program we would like to know a little about your interests & preferences. List the types of activities below you enjoy.

1. Sports _____

2. Outdoor activities _____

3. Hobbies _____

4. Music/Arts _____

5. Computers/technology _____

6. Other interests: _____

7. Do you have any physical limitations? If so, describe:

8. Describe the characteristics of a youth you feel you would be a particularly successful mentor.

9. Are some types of youth with whom you might have difficulty or would prefer not to mentor? List those characteristics.

AGREEMENT FOR MENTORS

1. I understand the importance of consistency in this relationship, therefore, I will spend at least one hour per week for one year with my mentee.
2. I understand that the mentoring relationship is primarily one-on-one, so the majority of our outings will not include other people.
3. I will keep personal information about my mentee and family members confidential, with the exception of mandatory reporting issues.
4. I understand that if I suspect any sort of abuse or neglect of the mentee, I will report it immediately to the Project 18 staff, who will report it to the appropriate referring agency.
5. I will not stay overnight with my mentee, have him/her in my home, or go beyond a 10 mile radius of Redding with my mentee without prior approval of the Project 18 staff.
6. I will inform the parent/guardian of the activity plans and obtain his/her approval.
7. I will not set a negative example during my visits with my mentee, but will obey all laws, and not consume alcohol or drugs in his/her presence.
8. I will not buy expensive gifts for my mentee. When in doubt, I will check with the staff.
9. I will follow agency policies and procedures as explained in the orientation materials, including completing monthly report forms and attending regular mentor meetings.
10. I understand that I can apply for a limited amount reimbursement of expenses, as funds allow.
11. I will contact the program staff immediately a problem arises with my mentee and/or the parent/guardian.
12. If my place of residence or telephone number changes, I will notify the staff immediately.
13. I understand that the agency staff has the legal right to accept, reject, or terminate candidates at their discretion.
14. I will actively participate in the termination procedure through the closure process.

CONSENT FORM

I, _____, hereby authorize the Project 18 Program to obtain information pertaining to any charges and/or convictions I may have had for violation of municipal, county, state, or federal laws. This information will include, but is not limited to, allegations regarding and convictions for crimes committed upon minors and will be gathered from any law enforcement agency of this state or any state or federal government or court records.

I understand that I will be given an opportunity to challenge the accuracy of any information received that appears to implicate me in criminal activities. To facilitate this challenge, I will be told the nature of the information and the agency from which it was obtained. It will be my responsibility to contact that agency. I further understand that until the Project 18 Program receives notification from that agency clearing me, my application will be deferred.

I understand that Project 18 will check my Department of Motor Vehicle records.

I hereby attest to the truthfulness of the representations I have made. Except as I have disclosed on the application, I have not been found guilty of, or entered a plea of *nolo contendere* or guilty to any offense. Further, other than for the offenses I have disclosed, I have not had a finding of delinquency under the juvenile laws of this state or any other state.

I further attest that I have not been judicially determined to have committed abuse or neglect of a child; nor do I have a confirmed report of child abuse or neglect or exploitation which has been uncontested or upheld administratively under the laws of this or any other state.

I understand that the Project 18 Program has the legal right to accept, reject, or terminate candidates at its discretion.

Signature of Applicant _____ Date _____

Full Name of the Applicant: _____

AGREEMENT AND RELEASE FROM LIABILITY

1. Voluntary Participation: I, _____, acknowledge that I have voluntarily applied to participate as a mentor in Project 18, hereinafter referred to as "The Activity." I have read and agree to the Agreement for Project 18 Mentors.

2. Assumption of Risk: I AM AWARE THAT PARTICIPATION IN THE ACTIVITY MAY BE HAZARDOUS. I AM VOLUNTARILY PARTICIPATING IN THE ACTIVITY WITH KNOWLEDGE OF THE DANGERS INVOLVED, HEREBY AGREE TO ACCEPT ANY AND ALL RISKS, AND VERIFY THIS STATEMENT BY PLACING MY INITIALS HERE: _____.

3. Release: As consideration for being permitted by Redding Transformation to participate in The Activity, to participate in related activities, and to use related facilities, I hereby agree that I, my assignees, heirs, distributees, guardians, and legal representatives will not make a claim against, sue, or attach the property of Redding Transformation, its trustees, officers, employees and agents (hereinafter collectively referred to as "Redding Transformation") on account of injury or damage resulting from the negligence or other acts, howsoever caused, by any employee, agent or contractor of Redding Transformation as a result of my participation in The Activity. I hereby release Redding Transformation from all actions, claims, or demands that I, my assignees, heirs, distributees, guardians, and legal representatives now have or may hereafter have for injury or damage resulting from my participation in The Activity.

4. Indemnification and Hold Harmless: I also agree to INDEMNIFY AND HOLD Redding Transformation HARMLESS from any and all claims, actions, suits, procedures, costs, expenses, damages and liabilities, including attorney's fees, brought as a result of my involvement in The Activity, and to reimburse Redding Transformation for any such expenses incurred.

5. Severability: I further expressly agree that this agreement and release from liability is intended to be as broad and inclusive as is permitted by the laws of the State of California and that if any portion is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

6. Knowing and Voluntary Execution: I HAVE CAREFULLY READ THIS AGREEMENT AND RELEASE FROM LIABILITY AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN ME AND REDDING TRANSFORMATION AND SIGN IT OF MY OWN FREE WILL.

7. Photo release: I give my permission to use still and video photography in which I appear.

Signature

date

Printed Name